

**February 6, 2012
SPECIAL PUBLIC HOUSING COUNCIL MEETING
PARMA CITY COUNCIL CHAMBERS
7:05 P.M.**

The Special Public Housing Council Meeting was called to order by Council President Sean Brennan, presiding.

COUNCIL MEMBERS PRESENT:	BRIAN BROCHETTI MARK CASSELBERRY BRIAN DAY ALLAN DIVIS MARY GALINAS ROY J. JECH DEBORAH LIME LARRY NAPOLI SCOTT M. TUMA
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Mr. Ramser - Mr. Chairman, the Roll of Council has been called, and I find a quorum of Council members present:

The following officials and department heads were also present: Mayor Tim DeGeeter, Law Director Timothy G. Dobeck, Treasurer Thomas Mastroianni, Service Director Brian Higgins, Safety Director Gregory Baeppler, Building Commissioner/City Engineer Paul Deichmann, Communications and Community Relations Director Jeannie Roberts, Recreation Commissioner Mickey Vittardi, Senior Citizen Director Jo Ann Mason, Economic Development Officer/Grant Writer Shelley Cullins, Director of Public Housing Lev Kulchytsky, Chief of Staff Mike Culp and Clerk of Council Kenneth A. Ramser.

NOTICE OF SPECIAL PUBLIC HOUSING MEETING OF COUNCIL

**The State of Ohio)
Cuyahoga County) ss: Police Chief Robert Miller; Greetings
City of Parma)**

WHEREAS, it appears that the public business of this City requires that the Council meet in Special Session to consider such business as may come before it, and,
WHEREAS, I have convened and do hereby convene said City Council to meet in Special Session on the 6th day of February, 2012, at 6:50 P.M., Eastern Standard Time, at the Council Chamber in said City to consider such matters as may come before it as fully and completely as might be done in regular session of said Council:

SPECIAL PUBLIC HOUSING COUNCIL MEETING

*****ACCEPTANCE OF THE MINUTES OF DECEMBER 19, 2011**

SUSPENSION OF THE RULES:

HOUSING RES. NO. 12-1	2/6/12	L-12-1
BY: M. GALINAS	(Spec. Mtg.)	
(By Request – Public Housing Executive Director)		

**A RESOLUTION AUTHORIZING THE 2012 PARMA PUBLIC HOUSING BUDGET, AND
DECLARING AN EMERGENCY**

HOUSING RES. NO. 12-2

BY: M. GALINAS

(By Request – Public Housing Executive Director)

2/6/12

(Spec. Mtg.)

L-12-2

A RESOLUTION AUTHORIZING THE DIRECTOR OF PUBLIC HOUSING TO REMOVE THE AMOUNT OF \$4,998.23 OF STALE DATED TENANT RECEIVABLE ACCOUNTS FROM ITS ACCOUNTING REGISTERS RETROACTIVE TO DECEMBER 31, 2011, AND DECLARING AN EMERGENCY

HOUSING RES. NO. 12-3

BY: M. GALINAS

(By Request – Public Housing Executive Director)

2/6/12

(Spec. Mtg.)

L-12-3

A RESOLUTION AUTHORIZING THE PUBLIC HOUSING EXECUTIVE DIRECTOR TO SUBMIT THE FISCAL YEAR ENDING 2011 SECTION EIGHT MANAGEMENT ASSESSMENT PROGRAM (SEMAP) MANAGEMENT OPERATIONS CERTIFICATION FOR THE HOUSING CHOICE VOUCHER PROGRAM TO THE DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT AND DECLARING AN EMERGENCY

HOUSING RES. NO. 12-4

BY: M. GALINAS

(By Request – Public Housing Executive Director)

2/6/12

(Spec. Mtg.)

L-12-4

A RESOLUTION AUTHORIZING THE DIRECTOR OF PUBLIC HOUSING TO SUBMIT THE PUBLIC HOUSING ASSESSMENT SYSTEM (PHAS) MANAGEMENT OPERATIONS CERTIFICATION TO THE DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT, AND DECLARING AN EMERGENCY

HOUSING ORD. NO. 12-5

BY: M. GALINAS

(By Request – Public Housing Executive Director)

2/6/12

(Spec. Mtg.)

L-12-5

AN ORDINANCE AUTHORIZING THE DIRECTOR OF PUBLIC SERVICE TO ENTER INTO A CONTRACT FOR THE REPLACEMENT OF ALL ELECTRICAL PANELS (60) AT CHEVYBROOK ESTATES, AND DECLARING AN EMERGENCY

HOUSING ORD. NO. 12-6

BY: M. GALINAS

(By Request – Public Housing Executive Director)

2/6/12

(Spec. Mtg.)

L-12-6

AN ORDINANCE AUTHORIZING THE DIRECTOR OF PUBLIC SERVICE TO ENTER INTO A CONTRACT FOR THE REBUILD OF THE SOFFITS AT CHEVYBROOK ESTATES, AND DECLARING AN EMERGENCY

You are therefore commanded to summon: Mayor Timothy DeGeeter, Auditor Dennis M. Kish, Law Director Timothy Dobeck, Treasurer Thomas Mastroianni, Council President Sean P. Brennan, Mark Casselberry, Brian Day, Alan Divis, Mary Galinas, Roy J. Jech, Deborah Lime, Lawrence Napoli, Brian Brochetti, Scott M. Tuma, and Kenneth A. Ramser, Clerk of said Council, to meet in Special Session as aforesaid for the purposes aforesaid.

Hereof fail not and have you then and there this Writ, with your return thereon in what manner you have executed the same.

In testimony whereof, I have hereunto set my hand and caused the corporate seal of said City to be hereunto affixed, this 3rd Day of February AD 2012.

/seal/

(signed) Sean P. Brennan

City of Parma PRESIDENT OF COUNCIL SEAN P. BRENNAN

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CERTIFICATE OF SERVICE

NOTICE OF SPECIAL MEETING OF COUNCIL

I, Robert Miller, Chief of Police of the City of Parma, Ohio, do hereby certify that on February 3, 2012, I received the notices of a Special Meeting of Council, a copy of which is attached hereto, and that in accordance with the instructions given to me, I have served each person named in the notice with the notice either personally or by leaving a copy of such notice and the last of the persons named on the notices was served at his usual place of residence with the notice on February 3, 2012, at 6:30 PM, which date and time is more than twelve hours prior to the time of the Special Meeting.

Signed Robert Miller
Chief of Police, City of Parma, Ohio.

DISPENSE WITH THE REGULAR ORDER OF BUSINESS

Motion made by Councilman Jech, seconded by Councilman Day, to dispense with the Regular Order of Business and to waive the Rules of Council in order to hold this Special Public Housing Council Meeting. Motion carried.

LEGISLATIVE COMMENT

Mr. Brennan – Asked if anyone from the public would like to comment on any legislation that Council will be taking final action on tonight. No one wished to speak.

DISPOSAL OF THE JOURNAL

Mr. Brennan – Stated, we have the Minutes from the Special Public Housing Council Meeting of December 19, 2011. He asked if there were any additions or corrections to these Minutes. Stated, hearing none, the Minutes will stand approved as printed.

SUSPENSION OF THE RULES:

Mr. Brennan – Shall the statutory provision and Rule 48 requiring the full and distinct reading of Housing Res. No. 12-1, Housing Res. No. 12-2, Housing Res. No. 12-3, Housing Res. No. 12-4, Housing Ord. No. 12-5, and Housing Ord. No. 12-6 on three different days be dispensed with?

Yes: Brochetti, Casselberry, Day, Divis, Galinas, Jech, Lime, Napoli, Tuma
No: None; motion carried.

Mr. Brennan - Shall Rule 45 requiring reference to Committee be dispensed with and Housing Res. No. 12-1, Housing Res. No. 12-2, Housing Res. No. 12-3, Housing Res. No. 12-4, Housing Ord. No. 12-5, and Housing Ord. No. 12-6 be placed on final passage?

Yes: Brochetti, Casselberry, Day, Divis, Galinas, Jech, Lime, Napoli, Tuma
No: None; motion carried.

BY: M. GALINAS
(By Request – Public Housing Executive Director)

HOUSING RES. NO. 12-1

2/6/12
(Spec. Mtg.)

L-12-1

A RESOLUTION AUTHORIZING THE 2012 PARMA PUBLIC HOUSING BUDGET, AND
DECLARING AN EMERGENCY

Motion made by Councilman Jech, seconded by Councilman Day to adopt Housing Resolution No. 12-1.

Yes: Brochetti, Casselberry, Day, Divis, Galinas, Jech, Lime, Napoli, Tuma

No: None; Housing Resolution No. 12-1 is adopted.

HOUSING RES. NO. 12-2 2/6/12 L-12-2
(Spec. Mtg.)
BY: M. GALINAS
(By Request – Public Housing Executive Director)

A RESOLUTION AUTHORIZING THE DIRECTOR OF PUBLIC HOUSING TO REMOVE THE
AMOUNT OF \$4,998.23 OF STALE DATED TENANT RECEIVABLE ACCOUNTS FROM ITS
ACCOUNTING REGISTERS RETROACTIVE TO DECEMBER 31, 2011, AND DECLARING
AN EMERGENCY

Councilwoman Lime asked questions which were answered by the Public Housing Executive Director.

Motion made by Councilman Jech, seconded by Councilman Day to adopt Housing Resolution No. 12-2.

Yes: Brochetti, Casselberry, Day, Divis, Galinas, Jech, Lime, Napoli, Tuma

No: None; Housing Resolution No. 12-2 is adopted.

HOUSING RES. NO. 12-3 2/6/12 L-12-3
(Spec. Mtg.)
BY: M. GALINAS
(By Request – Public Housing Executive Director)

A RESOLUTION AUTHORIZING THE PUBLIC HOUSING EXECUTIVE DIRECTOR TO
SUBMIT THE FISCAL YEAR ENDING 2011 SECTION EIGHT MANAGEMENT ASSESSMENT
PROGRAM (SEMAP) MANAGEMENT OPERATIONS CERTIFICATION FOR THE HOUSING
CHOICE VOUCHER PROGRAM TO THE DEPARTMENT OF HOUSING AND URBAN
DEVELOPMENT AND DECLARING AN EMERGENCY

Motion made by Councilman Jech, seconded by Councilman Day to adopt Housing Resolution No. 12-3.

Yes: Brochetti, Casselberry, Day, Divis, Galinas, Jech, Lime, Napoli, Tuma

No: None; Housing Resolution No. 12-3 is adopted.

HOUSING RES. NO. 12-4 2/6/12 L-12-4
(Spec. Mtg.)
BY: M. GALINAS
(By Request – Public Housing Executive Director)

A RESOLUTION AUTHORIZING THE DIRECTOR OF PUBLIC HOUSING TO SUBMIT THE
PUBLIC HOUSING ASSESSMENT SYSTEM (PHAS) MANAGEMENT OPERATIONS
CERTIFICATION TO THE DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT,
AND DECLARING AN EMERGENCY

Motion made by Councilman Jech, seconded by Councilman Day to adopt Housing Resolution No. 12-4.

Yes: Brochetti, Casselberry, Day, Divis, Galinas, Jech, Lime, Napoli, Tuma
No: None; Housing Resolution No. 12-4 is adopted.

HOUSING ORD. NO. 12-5 2/6/12 L-12-5
BY: M. GALINAS (Spec. Mtg.)
(By Request – Public Housing Executive Director)

AN ORDINANCE AUTHORIZING THE DIRECTOR OF PUBLIC SERVICE TO ENTER INTO A CONTRACT FOR THE REPLACEMENT OF ALL ELECTRICAL PANELS (60) AT CHEVYBROOK ESTATES AND DECLARING AN EMERGENCY

Questions asked by Councilman Jech, Councilman Casselberry, Lime, and Galinas which were answered by the Public Housing Executive Director pertaining to work being performed and who it was being performed by. Questions on the bidding process were discussed.

Motion made by Councilman Jech, seconded by Councilman Day to refer Public Housing Ordinance No. 12-5 to the Public Housing Committee for further review. Motion carried.

HOUSING ORD. NO. 12-6 2/6/12 L-12-6
BY: M. GALINAS (Spec. Mtg.)
(By Request – Public Housing Executive Director)

AN ORDINANCE AUTHORIZING THE DIRECTOR OF PUBLIC SERVICE TO ENTER INTO A CONTRACT FOR THE REBUILD OF THE SOFFITS AT CHEVYBROOK ESTATES, AND DECLARING AN EMERGENCY

Questions asked by Councilman Jech, and Councilwoman Lime, which were answered by the Public Housing Executive Director pertaining to work being performed and who it was being performed by. Questions about the bidding process were discussed.

Motion made by Councilman Jech, seconded by Councilman Day to refer Public Housing Ordinance No. 12-6 to the Public Housing Committee for further review. Motion carried.

It was decided that these two Ordinances will be brought up for discussion and possible passage next Monday, February 13, 2012.

ADJOURNMENT

Motion made by Councilman Jech, seconded by Councilwoman Galinas, to adjourn said Special Council Meeting at 7:30 P.M. Motion carried.

CERTIFICATION

I, Kenneth Ramser, Clerk of Council for the City of Parma, Ohio, do hereby certify this as a true and correct copy of the Minutes of the Special Council Meeting held on February 6, 2012

KENNETH A. RAMSER

SEAN P. BRENNAN

CLERK OF COUNCIL

PRESIDENT OF COUNCIL

Completed on 2/8/12 lly